

Experience

June 2017—present

Stark County Family Court: Visitation Monitor

- Facilitate visitation between non-custodial parties and children
- Complete reports on visits and submit billing information

April 2012—present

Stark County Job and Family Services: Training Supervisor

- Develop curriculum and implement training for newly hired social workers
- Work with university partners for internships
- Provide clinical supervision
- Serve as county training liaison for regional training center
- Attend various committee meetings throughout the agency
- Organize community education

November 2010—April 2012

Stark County Job and Family Services: Social Service Worker II

- Completed training in the intake service area
- Attended court hearings, meetings, case reviews
- Maintained caseload of potential foster parents
- Interviewed families and children for the home-study process
- Developed knowledge of SACWIS, CAPMIS and other related programs

January 2011—present

Pathway Caring for Children: Contract Trainer

- Developed curriculum for staff and foster parents
- Conducted training in large setting
- Created agendas and hand-outs

September 2009—November 2010

Pathway Caring for Children: Clinical Supervisor

- Completed performance reviews on staff
- Conducted supervision, both group and individual
- Gained knowledge of mental health case management, including billing
- Attended regular meetings including staff meetings, HR meetings and other related meetings
- Completed interviews with potential employees, trained new staff
- Maintained caseload and assisted case managers with case management duties
- Supervised college interns, both graduate and undergraduate levels

December 2004—August 2009

Stark County Department of Job & Family Services: Program Evaluator

- Completed quarterly case record reviews for ongoing and adoption service areas
- Assisted in the agency's accreditation process through COA
- Gained knowledge of the RFP process, procurement rules and the OAC
- Facilitated family team meetings under the Protect Ohio Initiative
- Developed and implemented agency policies and procedures
- Completed investigations for the intake service area, as needed

December 1999—December 2004

Stark County Department of Job and Family Services: Adoption Assessor

- Provided routine case management in local child welfare agency
- Prepared and file court documents, attended court hearings in Probate courts and Family courts
- Recruited adoptive homes for abused and neglected children
- Attended school, medical and therapy appointments for children in foster care, worked with children with mental health issues and developmental delays
- Conducted regular foster/adoptive home visits and provide transportation

Education

May 2004

University of Akron: Master of Social Work, LISW eligible, obtained LSW

May 1998

Malone College: Bachelor of Arts in Psychology

Training

Completed mandated child welfare training totaling 30 hours per year
Completed Adoption Assessor Tier I and Tier II Training
Attended state-mandated CORE Training

